

REGULAR MEETING  
DUNCAN CITY COUNCIL  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
AUGUST 23, 2022  
5:15 P.M.

INVOCATION            Chip Woods, Deacon First Presbyterian Church

FLAG SALUTE           Councilman Nick Fischer

ROLL CALL            Mayor Robert Armstrong                    City Manager, Kimberly Meek  
                         Councilwoman Patty Winger                City Attorney Jeff Archer  
                         Councilwoman Lindsay Hayes               Deputy City Clerk Christina Johnson  
                         Councilman Nick Fischer

ABSENT                Vice-Mayor Jimmy Peters

ITEM #1:            CONSIDER APPROVAL OF CONSENT AGENDA.

- a)       Minutes of August 9, 2022.
- b)       List of Claims
- c)       Acknowledge Councilwoman Winger's appointment of Ms. Sharon Smith as the Ward Three representative to the Parks Advisory Board for a term expiring May 1, 2025.
- d)       Accept dedication of a Sanitary Sewer Easement from Charles River, LLC for the HTeaO Retail facility at 3303 N. Highway 81.
- e)       Contract renewal for providing two (2) School Resource Officers to the Independent School District I-1 Stephens County for the 2022-2023 school term.
- f)       Contract renewal allowing the Police Department to supply off-duty Police Officers to work at extra-curricular activities sponsored by the Independent School District I-1 Stephens County for the 2022-2023 school term.
- g)       Grant the Mayor the authorization to sign a Subdivision Settlement Participation Form to allow the City of Duncan to participate in receiving a portion of settlement proceeds related to the State of Oklahoma's claim against various pharmaceutical companies.

A motion was made by Councilwoman Winger, seconded by Councilman Fischer to approve the Consent Agenda as presented. Upon roll call:

AYE: Winger, Fischer, Hayes, Armstrong

NAY: None

ITEM #2:            Consider the purchase of wood poles from Stella Jones in the amount of \$37,348.00 to be used in the Duncan Power Electric System.

This item was presented by City Manager, Kimberly Meek, who advised that on February 27, 2001, the Duncan Public Utilities Authority approved Resolution No. 75 participating in the Oklahoma Municipal Power Authority (OMPA) Joint Purchasing of Electrical Materials Program. Prior to adopting the resolution, it was determined through examination of State Statutes that OMPA is authorized by legislation to undertake a Joint Purchasing Program on behalf of its members. We are continuing to utilize this program. The Program is marketed as Power Partners, also known as Your Gov Shop.

Mrs. Meek advised that Staff will be purchasing Southern Yellow Pine (SYP) Laminated Poles in various sizes to replenish Duncan Power stock. These poles will be delivered to Plato Substation on a self-unloading truck as follows:

Class Three 65' SYP wood poles	3 @ \$1,496.00 each for a total of \$4,488.00
Class Three 55' SYP wood poles	2 @ \$1,143.00 each for a total of \$2,286.00
Class Three 50' SYP wood poles	7 @ \$980.00 each for a total of \$6,860.00
Class Three 45' SYP wood poles	12 @ \$738.00 each for a total of \$8,856.00
Class Three 40' SYP wood poles	6 @ \$613.00 each for a total of \$3,678.00
Class Four 35' SYP wood poles	10 @ \$428.00 each for a total of \$4,280.00
Freight/Shipping Charge	<u>\$6,900.00</u>
	TOTAL \$ 37,348.00

Councilwoman Winger asked if there was a delay in receiving the wood poles.

David Yeager, Electric Department Director, advised that there was a one (1) month delivery delay on the wood poles.

A motion was made by Councilman Fischer, seconded by Councilwoman Hayes to approve the purchase of wood poles from Stella Jones in the amount of \$37,348.00 to be used in the Duncan Power Electric System. Upon roll call:

AYE: Fischer, Hayes, Winger, Armstrong

NAY: None

ITEM #3: Consider approving a Resolution authorizing the City of Duncan to match up to 25% of their proportionate part of available funds from the American Rescue Plan Act (ARPA) in the amount of \$1,546,998.45 with all projects to be complete by the end of 2026.

This item was presented by City Manager, Kimberly Meek, who advised that on August 2, 2022 the Waurika Lake Master Conservancy District (WLMCD) approved to pledge up to 25% matching funds to receive \$18,564,000 from the American Rescue Plan Act (ARPA).

Mrs. Meek advised that Matching funds are to be provided from Member Cities, other ARPA funding or WLMCD borrowing.

Councilwoman Winger asked what account the funding would come from and if all cities were participating.

Mrs. Meek advised that the funding would come from Capital Improvement or Fund 80.

Dave Taylor, Waurika Lake Master Conservancy District, advised that the City of Lawton has approved their part of the matching funds for this project and expected the other member Cities to do the same.

A motion was made by Councilman Fischer, seconded by Councilwoman Winger to approve a Resolution authorizing the City of Duncan to match up to 25% of their proportionate part of available funds from the American Rescue Plan Act (ARPA) in the amount of \$1,546,998.45 with all projects to be complete by the end of 2026. Upon roll call:

AYE: Fischer, Winger, Hayes, Armstrong

NAY: None

ITEM #4: OTHER COMMENTS:

a) By the Public

*Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.*

There were no comments from the Public

b) By the Council-There were none.

c) By the City Manager-There were none.

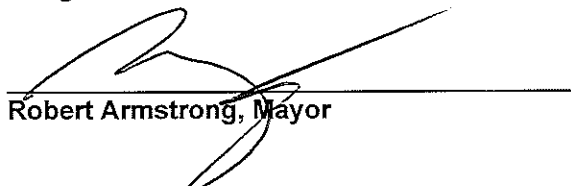
ITEM #5: Adjournment

A motion was made by Councilman Fischer, seconded by Councilwoman Hayes to adjourn the meeting. Upon roll call:

AYE: Fischer, Hayes, Peters, Winger, Armstrong

NAY: None

  
Christina Johnson, Deputy City Clerk

  
Robert Armstrong, Mayor



REGULAR MEETING  
DUNCAN PUBLIC UTILITIES AUTHORITY  
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA  
AUGUST 23, 2022  
5:15 P.M.

ROLL CALL                      Chairman Robert Armstrong                      General Manager Kimberly Meek  
  Trustee Patty Wininger                            Authority Attorney Jeff Archer  
  Trustee Lindsay Hayes                            Deputy Secretary Christina Johnson  
  Trustee Nick Fischer

ABSENT                            Vice-Chairman Jimmy Peters

ITEM #1:                      CONSIDER APPROVAL OF CONSENT AGENDA  
  a) Minutes of August 9, 2022.

A motion was made by Trustee Wininger, seconded by Trustee Fischer to approve the Consent Agenda as presented. Upon roll call:

AYE: Wininger, Fischer, Hayes, Peters, Armstrong

NAY: None

ITEM #2:                      Consider Freese and Nichols Pay Request No. 6 in the amount of \$49,755.52 for services rendered in connection with the Clear Creek Lake Dam Phase II Embankment Evaluation.

This item was presented by General Manager, Kimberly Meek, who advised that on January 11, 2022 Mayor and Council approved a contract with Freese and Nichols Inc. to provide professional services for the Clear Creek Lake Dam Phase II Embankment Evaluation Project.

Mrs. Meek noted that this pay request is for professional services rendered through July 31, 2022.

A motion was made by Trustee Fischer, seconded by Trustee Hayes to approve Freese and Nichols Pay Request No. 6 in the amount of \$49,755.52 for services rendered in connection with the Clear Creek Lake Dam Phase II Embankment Evaluation. Upon roll call:

AYE: Fischer, Hayes, Wininger, Armstrong

NAY: None

ITEM #3:                      Consider Tetra Tech Inc. Pay Request No. 24 in the amount of \$33,483.12 for services rendered in conjunction with the Sewer Rehabilitation Design Phase I Project.

This item was presented by General Manager, Kimberly Meek, who advised that on February 25, 2020 Mayor and Council approved a contract with Tetra Tech, Inc. to provide Sewer Rehabilitation Design and preparation of construction plans.

Mrs. Meek noted that this pay request is for construction and inspection services for sewer rehabilitation for services through July 29, 2022.

A motion was made by Trustee Fischer, seconded by Trustee Wininger to approve Tetra Tech Inc. Pay Request No. 24 in the amount of \$33,483.12 for services rendered in conjunction with the Sewer Rehabilitation Design Phase I Project. Upon roll call:

AYE: Fischer, Wininger, Hayes, Armstrong

NAY: None

ITEM #4:                      Consider approving the purchase of cable from Techline Inc., in the amount of \$26,125.00 for various projects and stock.

This item was presented by General Manager, Kimberly Meek, who advised that quotes for four (4) reels of 4/0 underground secondary cable and three (3) reels of 1/0 TR-XLPE primary underground cable were sent to the following vendors: AECl (Arkansas Electric) \$66,725.00 with 1-2 weeks delivery; Anixter \$62,507.50 with 1-2 weeks delivery and Techline Inc. \$26,215.00 with 1-2 weeks delivery.

Mrs. Meek noted that Staff recommends awarding bid to Techline Inc., in the amount of \$26,215.00.

A motion was made by Trustee Fischer, seconded by Trustee Winger to approve the purchase of cable from Techline Inc., in the amount of \$26,125.00 for various projects and stock. Upon roll call:

AYE: Fischer, Winger, Hayes, Armstrong

NAY: None

ITEM #5: OTHER COMMENTS:

a) By the Public

*Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.*

There were no comments from the Public.

b) By the Chairman and Trustees-There were none.

c) By the General Manager-There were none.

ITEM #6: Adjournment

A motion was made by Trustee Fischer, seconded by Trustee Hayes to adjourn the meeting. Upon roll call:

AYE: Fischer, Hayes, Peters, Winger, Armstrong

NAY: None

  
Robert Armstrong, Chairman

  
Christina Johnson, Deputy Secretary

