

**REGULAR MEETING
DUNCAN CITY COUNCIL
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
OCTOBER 25, 2022
5:15 P.M.**

AGENDA

INVOCATION

FLAG SALUTE

ROLL CALL

Proclamation by Mayor Robert Armstrong proclaiming October 23-31, 2022, as “Red Ribbon Week”.

- ITEM #1:** **CONSIDER APPROVAL OF CONSENT AGENDA.**
- a) Minutes of October 11, 2022.
 - b) List of Claims
 - c) Engagement letter with Elfrink and Associates, PLLC for the audit Year ending December 31, 2022, and authorize the Mayor to execute the Agreement.
 - d) Mayor’s reappointment of Jimmy Tilley on the Duncan Airport Commission Board as a local representative for a term to expire in May 2027.
 - e) Consider for approval a lease agreement with the Stephens County Historical Society. The terms of the proposed agreement is consistent with previous agreements with the historical society.
 - f) Consider for approval a lease agreement with Delta Community Action Foundation, Inc for the property located at 1110 N 7th Street. This terms of this agreement are consistent with previous agreements with the foundation.
 - g) Approve the City of Duncan Emergency Operations Plan.
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #2:** **Consider presentation and acceptance of the 2021 audit and financial statements from Anne Elfrink, MS, CPA.**
- Public Comments
 - Council Comments/Questions
- ITEM #3:** **To hear an ordinance for De-Annexation of property that will allow the property owner to enjoy uses of a property that is not limited by city ordinances and regulations. The subject property is located at 1802 E Chestnut Avenue, Duncan, Oklahoma.**
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #4:** **Consider a request for a Use on Review application to allow a Daycare Facility to expand to a property located at 439 S 8th Street, Duncan, Oklahoma.**
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

- ITEM #5: Consider for approval a lease agreement with the Stephens County Humane Society. The terms of the proposed agreement contain a provision that is not consistent with previous agreements with the Humane Society.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #6: OTHER COMMENTS:

a) By the Public

Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.

b) By the Council

c) By the City Manager

ITEM #7: Adjournment

- Motion _____
- Second _____
- Roll Call

REGULAR MEETING
DUNCAN PUBLIC UTILITIES AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
OCTOBER 25, 2022
5:15 P.M.

AGENDA

ROLL CALL

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA

- a) Minutes of October 11, 2022.
 - Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #2: Consider approving Tetra Tech, Inc. Pay Request No. 25 in the amount of \$16,091.92 for services rendered in conjunction with the Sewer Rehabilitation Design Phase I Project.

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #3: Consider approving Portland Utilities Construction Co. LLC Pay Request No. 12 in the amount of \$59,142.91 for services rendered in conjunction with the Sanitary Sewer Rehabilitation Project.

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #4: Consider approving Freese and Nichols, Inc. Pay Request No. 4 for services rendered in conjunction with the water project FY 2022 in the amount of \$50,308.37.

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #5: OTHER COMMENTS:

a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

b) By the Chairman and Trustees

c) By the General Manager

ITEM #6: Adjournment

- Motion _____
- Second _____
- Roll Call

REGULAR MEETING
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
OCTOBER 25, 2022
5:15 P.M.

AGENDA

ROLL CALL

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA

- a) Minutes of September 27, 2022.
 - Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #2: OTHER COMMENTS:

a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

b) By the Chairman and Trustees

c) By the General Manager

ITEM #3: Adjournment

- Motion _____
- Second _____
- Roll Call