

REGULAR MEETING
DUNCAN CITY COUNCIL
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
OCTOBER 25, 2022
5:15 P.M.

AMENDED AGENDA/ADDENDUM

INVOCATION

FLAG SALUTE

ROLL CALL

Proclamation by Mayor Robert Armstrong proclaiming October 23-31, 2022, as “Red Ribbon Week”.

Presentation from Apollo Hospitality Firm

- ITEM #1: **CONSIDER APPROVAL OF CONSENT AGENDA.**
- a) Minutes of October 11, 2022.
 - b) List of Claims
 - c) Engagement letter with Elfrink and Associates, PLLC for the audit Year ending December 31, 2022, and authorize the Mayor to execute the Agreement.
 - d) Mayor’s reappointment of Jimmy Tilley on the Duncan Airport Commission Board as a local representative for a term to expire in May 2027.
 - e) Consider for approval a lease agreement with Delta Community Action Foundation, Inc for the property located at 1110 N 7th Street. The terms of this agreement are consistent with previous agreements with the foundation
 - f) Amend Section 16.5 of the City Retirement Defined Contribution Plan pertaining to the one-time withdrawal of employee contributions.
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #2: Consider presentation and acceptance of the 2021 audit and financial statements from Anne Elfrink, MS, CPA.
- Public Comments
 - Council Comments/Questions
- ITEM #3: To hear an ordinance for De-Annexation of property that will allow the property owner to enjoy uses of a property that is not limited by city ordinances and regulations. The subject property is located at 1802 E Chestnut Avenue, Duncan, Oklahoma.
- Public Comments
 - Council Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call
- ITEM #3A: Consider declaring an emergency in relation to the previous item.
- Motion _____
 - Second _____
 - Roll Call

ITEM #4: Consider a request for a Use on Review application to allow a Daycare Facility to expand to a property located at 439 S 8th Street, Duncan, Oklahoma.

- Public Comments
- Council Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #5: OTHER COMMENTS:

a) By the Public

Per State Statute the Mayor and Council will not be able to respond to any issues brought forward during this part of the agenda. The City Manager or the Staff will take your information and address the situation then reconnect with you. The Council Members are available before and after the meeting to address concerns on an individual basis.

b) By the Council

c) By the City Manager

ITEM #6: Adjournment

- Motion _____
- Second _____
- Roll Call

REGULAR MEETING
DUNCAN PUBLIC UTILITIES AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
OCTOBER 25, 2022
5:15 P.M.

AGENDA

ROLL CALL

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA

- a) Minutes of October 11, 2022.
 - Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #2: Consider approving Tetra Tech, Inc. Pay Request No. 25 in the amount of \$16,091.92 for services rendered in conjunction with the Sewer Rehabilitation Design Phase I Project.

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #3: Consider approving Portland Utilities Construction Co. LLC Pay Request No. 12 in the amount of \$59,142.91 for services rendered in conjunction with the Sanitary Sewer Rehabilitation Project.

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #4: Consider approving Freese and Nichols, Inc. Pay Request No. 4 for services rendered in conjunction with the water project FY 2022 in the amount of \$50,308.37.

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #5: OTHER COMMENTS:

a) By the Public

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

b) By the Chairman and Trustees

c) By the General Manager

ITEM #6: Adjournment

- Motion _____
- Second _____
- Roll Call

REGULAR MEETING
DUNCAN ECONOMIC DEVELOPMENT TRUST AUTHORITY
CITY COUNCIL CHAMBERS, DUNCAN, OKLAHOMA
OCTOBER 25, 2022
5:15 P.M.

AMENDED AGENDA/ADDENDUM

ROLL CALL

ITEM #1: CONSIDER APPROVAL OF CONSENT AGENDA

- a) Minutes of September 27, 2022.
 - Public Comments
 - Trustee Comments/Questions
 - Motion _____
 - Second _____
 - Roll Call

ITEM #2: Consider approving the Duncan Area Economic Development Foundation request for withdrawal of sales tax dollars in the amount of \$133,110.00 for payment to WW Builders for services rendered with the Two Commercial Lab Buildings Construction Project.

- Public Comments
- Trustee Comments/Questions
- Motion _____
- Second _____
- Roll Call

ITEM #3: OTHER COMMENTS:

- a) By the Public
- b) By the Chairman and Trustees
- c) By the General Manager

Per State Statute the Chairman and Trustees will not be able to respond to any issues brought forward during this part of the agenda. The General Manager or the Staff will take your information and address the situation then reconnect with you. The Chairman and Trustees are available before and after the meeting to address concerns on an individual basis.

ITEM #4: Adjournment

- Motion _____
- Second _____
- Roll Call